## House-style reference guidelines

The journal uses the Harvard X reference style. References (author's surname and date of publication) are given within the text while a full version is provided in the list of references at the end of the article. Footnotes providing other information should be kept to a minimum. Any references cited in the footnotes or tables and figures should be included in the reference list.

In the **References** list at the end of the article, references should be given in alphabetical order with the author's last name followed their first name <u>in full</u>. For successive entries by the same author, do not use a dash to replace author names. A single-author entry precedes a multi-author entry that begins with the same name. Successive entries by two or more authors when only the first author is the same are alphabetized by co-authors' last names. References by the same author(s) are arranged by year of publication with the most recent last, and undated works at the end. URLs should be given only if access is free. Well known treaties and UN resolutions should be listed in the reference list only along with their URL.

# **Examples**

#### In text

The in-text citation should include the author's surname, the publication date of the work cited, and the page number if necessary. "There is a vast literature on this subject (Smith 2012, 54; Doe 2013; Pops and Jones 2014, 12)." If the author's name appears in the text, it is not necessary to repeat it, but the date should follow immediately, "... Harold Smith (2012) argues that ...". If the author has published more than one work in one year, add a, b, c etc. after the year. "... Harold Smith (2012a) argues that "..." but also adds (2012b) that "...". For three or more authors, only the first surname should be given, followed by *et al.* "...Smith *et al.* (2012) argue that "...".

For repeated mentions of the same source within a paragraph, place the parenthetical citation after the last reference in the paragraph or at the end of the paragraph before the final full stop (period). If the reference is to a different page, however, put the full citation at the first reference and then include only the page number at the next mention, "Harold Smith (2012, 54) argues ... . Furthermore, ...." (68).

In text References list at end of article

Books

Smith (2012) Smith, Jenna. 2012. *Europe's Future: The Union of a Continent*.

or (Smith 2012) London: Westgate.

Smith and Jones (2012) Smith, Jenna, and Jones, Jim. 2012. Asia's Future: Integration in

or (Smith and Jones 2012) *Progress*. New York: First & Bros.

Smith *et al.* (2012) Smith, Jenna, Jones, Jim, and Rossi, Rose. 2012. *South* (Smith *et al.* 2012) *America's Future: A Continent Divided*. Buenos Aires:

Juvenia.

## Articles in journals or publication series

If using an online version, cite the online version, include a DOI (preferably) or URL.

(Smith 2012, 22-48) Smith, Jenna. 2012. Europe's Future: The Union of a Continent.

International Diplomacy 10 (3): 22-48. doi:xxxxxxxxxxxx

(Smith 2012, 32) Smith, Jenna. 2012. Asia's Future: Integration in

Progress. WXYZ Papers 11: 32. Warsaw: WXYZ Institute. URL

#### Edited books and chapters in edited books

(Smith 2012) Smith, Jenna. ed. 2012. Europe's Future: The Union of a Continent.

London: Westgate.

(Green 2012) Green, May. 2012. The New Commission. In J. Smith and J. Jones,

eds. *Europe's Future: The Union of a Continent*: 186-93. London:

Westgate.

**Conference papers** 

(Smith 2012) Smith, Jenna. 2012. Europe's Future. Paper presented at the

annual meeting of the University Alumni Society. Rome, 21-4

November.

Theses

(Smith 2008) Smith, Jenna. 2008. Re

Chicago.

Smith, Jenna. 2008. Rethinking Dublin. PhD diss., University of

Speeches

(Smith 2009) Smith, Jenna. 2009. The Imperative of Nuclear Disarmament.

Speech to Military Academy, Prague, 5 April. URL.

## Official documents

(UNESCO 1993) UNESCO. 1993. General information programme. PGI-93/WS/22.

Paris: UNESCO, URL.

(CRE 1978) Commission for Racial Equality (CRE). 1978. Multi-racial Britain.

London. URL.

(Council EU 2003a) Council of the European Union. 2003a. Programme of Measures

to Combat Illegal Immigration across the Maritime Boarders of the Member States of the European Union. 15444/03, 27 April.

URL

(Council EU 2003b) Council of the European Union. 2003b. On the Implementation of

Measures to Combat Illegal Immigration across the Maritime Boarders of the Member States of the European Union. 16478/10,

27 November. URL

## **Newspaper articles**

If author is known

(Smith 2012)

April. URL

If author is unknown

(Sunday Outlook 2012) Sunday Outlook. 2012. Good news today. 8 April.

URL

Working papers

(Smith and Jones 2012) Smith, Jenna, and Jones, Jim. 2012. Asia's Future: Integration in

Progress. Working paper. Warsaw: WXYZ Institute, URL

Smith, Jenna. 2012. Good news today. Sunday Outlook, 8

Websites, etc.

(Oxford Library 2012) Oxford Library. 2012. Library Strategy. Accessed 3 June 2012.

http://www.ol.org/library/strategy.html

If date of publication is not given, give an access date and use the year of access as year of publication

Please refer to the Taylor & Francis Harvard style referencing guidelines for further examples. https://www.tandf.co.uk//journals/pdf/styles/x harvard.pdf